

# COMPLETING YOUR FINGERPRINT CARD

## GENERAL

APPLICANT	LEAVE BLANK	TYPE OR PRINT ALL INFORMATION IN BLACK						FBI	LEAVE BLANK
		LAST NAME <u>NAM</u>	FIRST NAME	MIDDLE NAME					
SIGNATURE OF PERSON FINGERPRINTED	2	ALIASES <u>AKA</u>		6	OR			DATE OF BIRTH <u>DOB</u>	
RESIDENCE OF PERSON FINGERPRINTED	3	CITIZENSHIP <u>CTZ</u>	7	SEX	RACE	HGT	WGHT	EYES	HAIR
DATE SIGNATURE OF OFFICIAL TAKING FINGERPRINTS	4	YOUR NO. <u>OCA</u>		9	10	11	12	13	14
EMPLOYER AND ADDRESS	5	FBI NO. <u>FBI</u>		LEAVE BLANK					
REASON FINGERPRINTED		ARMED FORCES NO. <u>MNU</u>		CLASS _____					
		SOCIAL SECURITY NO. <u>SOC</u>	8	REF. _____					
		MISCELLANEOUS NO. <u>MNU</u>							

### 1. NAM

Full name in following order LAST, FIRST, MIDDLE. Initials are not acceptable. If applicant has no middle name, enter NMN for MIDDLE.

### 2. SIGNATURE OF PERSON FINGER-PRINTED

Signature of person finger-printed as it appears in license application.

### 3. RESIDENCE OF PERSON FINGER-PRINTED

Address of residence of person finger-printed.

### 4. DATE and SIGNATURE OF OFFICIAL TAKING FINGERPRINTS

Leave blank for use by law enforcement official taking fingerprints.

### 5. EMPLOYER and ADDRESS (must be completed by applicant)

The complete and exact name and address of the dealership for which the license application is being submitted as it appears on the application.

### 6. AKA

Any other names by which the fingerprinted person is or has been known, including all nicknames. Women applicants using their married surname in the NAM block should enter their maiden name here

### 7. CTZ

Enter country code from CTZ list at the end of this section. Do not enter state codes from POB list.

### 8. SOC

Enter applicant's social security number.

### 9. SEX

Enter "M" for male or "F" for female.

### 10. RACE

Enter the applicable code:

American Indian or Native - I  
 Asian or Pacific Islander - A  
 Black - B  
 White (and Hispanic) - W  
 Unknown or Other - U

### 11. HGT

Must include three numeric characters. Enter applicant's height in feet and inches. Do not use "or".

Example:

For 5'11" enter 511

For 6'1" enter 601

Minimum 4' (400), Maximum 7'11" (711)

### 12. WGHT

Enter applicant's weight in pounds. Example:

For 94 pounds - enter 094

For 186 pounds - enter 186

Minimum 50 lbs. (050),

Maximum 499 lbs. (499)

### 13. Eyes

Must include three letter characters. Use only the following codes:

Color	Code
Black	BLK
Blue	BLU
Brown	BRO
Gray/partially Gray	GRY
Green	GRN
Hazel	HAZ
Maroon	MAR
Pink	PNK

### 14. HAIR

Must include three letter characters. Use only the following codes:

Color	Code
Bald	BAL
Black	BLK
Blonde or Strawberry	BLN
Brown	BRO
Gray/partially Gray	GRY
Green	GRN
Red	RED
Sandy	SDY
White	WHT

### 15. POB (Place of Birth)

Enter applicable state (US or Mexico) or province (Canada) from the POB listing.

If other than US, Mexico, or Canada, enter country code from the CTZ listing (Citizenship Nation List).

16. Must include six-digit number with no spaces, dashes (1), or slashes (/). Enter applicant's date of birth in order of month, day, and year.

Examples:

For January 1, 1955 - enter 010155

For October 31, 1983 - enter 103183

## FINGERPRINTING INSTRUCTION GUIDE

**Termark Technical Institute**  
**Post Office Box 670326**  
**Coral Springs, Florida 33067-0006**  
**Phone: (954) 979-4480**

## POB (Place of Birth) CODES

**USE CTZ (Citizenship) CODES IF NOT USA, MEXICO, OR CANADA**

<u>UNITED STATES OF AMERICA</u> (STATES and POSSESSIONS)				<u>MEXICAN STATES</u>	
ALABAMA	AL	PENNSYLVANIA	PA	AGUASCALIENTES	AG
ALASKA	AK	RHODE ISLAND	RI	BAJA CALIFORNIA North	BA
ARIZONA	AZ	SOUTH CAROLINA	SC	BAJA CALIFORNIA South	BJ
ARKANSAS	AR	SOUTH DAKOTA	SD	CAMPECHE	CE
		TENNESSEE	TN	CHIHUAHUA	CH
		TEXAS	TX	CHIPAPAS	CI
CALIFORNIA	CA	UTAH	UT	COAHUILA	CU
COLORADO	CO	VERMONT	VT	COLIMA	CL
CONNECTICUT	CT	VIRGINIA	VA	DISTRICTO FEDERAL	DF
DELEWARE	DE	WASHINGTON	WA	DURANGO	DO
DISTRICT OF COLUMBIA	DC	WEST VIRGINIA	WV	GUANAJUATO	GU
		WISCONSIN	WI	GUERRERO	GR
FLORIDA	FL	WYOMING	WY		
				HILDAGO	HL
GEORGIA	GA	AMERICAN SAMOA ISLANDS	AM	JALISCO	JL
		CANAL ZONE	CZ		
HAWAII	HI	CAROLINE ISLANDS	CG	MEXICO (state)	MX
		GUAM	GM	MICHOACHAN	MC
IDAHO	ID	MARIANAS ISLANDS	MK	MOARELOS	MR
ILLINOIS	IL	MARSHAL ISLANDS	MH		
INDIANA	IN	MIDWAY ISLAND	MW	NAYARIT	NA
IOWA	IA	PUERTO RICO	PR	NUEVO LEON	NL
		VIRGIN ISLANDS OF THE US VI	VI		
		WAKE ISLAND	WK	OAXACA	OA
KANSAS	KS			QUERETARO	QU
KENTUCKY	KY	<u>CANDIAN PROVINCES</u>		QUINTANA ROO	QR
		ALBERTA	AB		
LOUISIANA	LA	BRITISH COLUMBIA	BC	SAN LUIS POTOSI	SL
MAINE	ME			SINALOA	SI
MARYLAND	MD	MANITOBA	MB	SONORA	SO
MASSACHUSETTS	MA				
MICHIGAN	MI	NEW BRUNSWICK	NK	TAMAULIPAS	TA
MINNESOTA	MN	NEW FOUNDLAND	NF	TOBASCO	TB
MISSISSIPPI	MS	(including Labrador)		TLAXCALA	TL
MISSOURI	MO	NORTHWEST TERRITORY	NT	VERA CRUZ	VC
MONTANA	MT	NOVIA SCOTIA	NS		
				YUCATAN	YU
NEBRASKA	NB	ONTARIO	ON	ZACATECAS	ZA
NEVADA	NV				
NEW HAMPSHIRE	NH	PRINCE EDWARD ISLAND	PE		
NEW JERSEY	NJ				
NEW MEXICO	NM	QUEBEC	QC		
NEW YORK	NY				
NORTH CAROLINA	NC	SASKATSCHEWAN	SN		
NORTH DAKOTA	ND				
		YUDON TERRITORY	YT		
OHIO	OH				
OKLAHOMA	OK				
OREGON	OR				

POB (Place of Birth) CODES

**Use CTZ (Citizenship) CODES IF NOT USA, MEXICO, OR CANADA**

AFGANISTAN	AF	GREAT BRITIAN (see EN,SS, and WB)		PITCAIRN ISLANDS	PC
AFRICA	AC	GREECE	GC	POLAND	PO
ALBANIA	AA	GREENLAND	GN	PORTUGAL	PT
ALGERIA	AN	GRENADA	GJ		
ANDORRA	AD	GUADELOUPE	GP	QUTAR	QA
ANGOLA	AO	GUATEMALA	GT		
ANTARTICA	AY	GUINEA	GI	REUNION	RE
ANTIGUA	AI	GUIANNA/GUYANA	GY	RHODESIA	RH
ARGENTINA	AT			RUMANIA (Romania/Roumanie)	RU
AUSTRALIA	AS	HAITA	HT	RUSSIA (see USSR)	SX
AUSTRIA	AU	HOLLAND (see NE)		RWANDA	RW
		HONDURAS	HD		
BAHAMA ISLANDS	BD	HONG KONG	HK	SAN MARINO	SH
BAHRAIN/BAHREIN ISLANDS	BE	HUNGARY	HU	SAUDI ARABIA	SB
BARBADOS	BB			SCOTLAND	SS
BELGIUM	BG	ICELAND	IE	SENEGAL	SG
BERMUDA	BM	ITALY (including Sicily)	IT	SEYCHELLES	SE
BHUTAN	BN	JAMAICA	JM	SIERRA LEONE	SA
BOLIVIA	BV	JAPAN	JA	SIKKIM	SK
BOTSWANA	BT	JORDAN	JO	SINGAPORE	SR
BRAZIL	BZ			SOMALIA	SM
BRUNEI	BX	KENYA	KE	SOUTH AFRICA	SF
BUGARIA	BU	KOREA	KR	SOUTHERN YEMEN	ST
BURMA	BR	KUWAIT	KU	SOUTH-WEST AFRICA	SJ
BURUNDI	BI			SOVIET UNION	SX
		LAOS	LS	SPAIN	SP
CAMBODIA	CJ	LATVIA	LT	SUDAN	SU
CAMEROON	CM	LEBANON	LN	SVALBARD	SV
CANADA (not for POB)	CD	LESOTHO	LE	SWAZILAND	SW
CAPE VERDE	CV	LIBERIA	LB	SWEDEN	SQ
CAYMAN ISLANDS	CP	LIBYA	LY	SWITZERLAND	SZ
CENTRAL AFRICAN REPUBLIC		LIECHTENSTEIN	LI	SYRIA	SY
CW		LITHUANIA	LH		
CEYLON	CY	LUXEMBOURG	LX	TANZANIA	TZ
CHAD	CF			THAILAND	TH
CHILE	CN	MALAGASY REPUBLIC	MP	TOGO	TO
COLUMBIA	CB	(including Madagascar)		TONGA	TH
CONGO (Brazzaville or Kinshasa)	CX	MALAWI	MF	TRINIDAD and TOBAGO	TT
		MALAYSIA	MZ	TRUCIAL STATES	TC
COSTA RICA	CR	MALDIVES	MV	TUNISIA	TU
CUBA	CC	MALI	ML	TURKEY	TY
CYPRUS	CS	MALTA	MY		
CZECHOSLOVAKIA	CK	MAURITANIA	MU	UGANDA	UG
		MEXICO (not for POB)	MM	UNITED ARAB REPUBLIC	UA
DAHOMEY	DH	MONACO	MJ	UNITED KINGDOM	
DENMARK	DK	MONGOLIA	MG	(see EN, SS, WL, or NI)	
DOMINICA	DM	MORROCO	MQ	UNITED STATES OF AMERICA	USA
DOMINICAN REPUBLIC	DR			UPPER VOLTA	UV
		NAMIBIA (See SJ)		URUGUAY	UY
EAST GERMANY/EAST BERLIN	EM	NAURU	NR	USSR	SX
ECUADOR	EU	NEPAL	NP		
EGYPT	EY	NETHERLANDS	NE	VENEZUELA	VZ
EL SALAVADOR	EL	NEW CALEDONIA	NQ	VIETNAM	VM
ENGLAND	EN	NEW ZEALAND	NZ		
EQUATORIAL GUINEA	EK	NIGER	NH	WALES	WL
ESTONIA	ES	NIGERIA	NG	WEST GERMANY/WEST BERLIN	WG
ETHIOPIA	ET	NORTHERN IRELAND	NI	WEST INDIES	WN
		NORWAY	NW	WESTERN SAMOA	WS
FIJI ISLANDS	FJ			YEMEN	YE
FINLAND	FK	PAKISTAN	PK	YUGOSLAVIA	YG
FRANCE	FN	PANAMA	PM		
		PARAGUA	PV	ZAMBIA	ZM
GABON	GB	PERU	PU		
GAMBIA	GA	PHILIPPINES	PI	ALL OTHERS	YY
GERMANY (see EM and WG)	GE				
GHANA	GG				